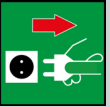


| AS A RULE,                                                                                                                           |                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Every person is required to comply with the following rules at all times.                                                            |                                                                                     |
| Please always ensure your own safety and that of your colleagues.                                                                    |                                                                                     |
| Information about the current emergency plan (info board) and the escape route map must be obtained.                                 |                                                                                     |
| All equipment provided must be used correctly.                                                                                       |                                                                                     |
| All faults, accidents, fires (unusual incidents, damage, possible hazards, etc.) must immediately be reported for the supervisor.    |                                                                                     |
| Dangerous areas must immediately be eliminated or adequately safeguarded.                                                            |                                                                                     |
| Driving, setup, maintenance and repair work may only be carried out by persons appointed in writing.                                 |                                                                                     |
| The information in the company guidelines as well as the hazard markings must always be observed.                                    |    |
| The ban on mobile phones and access restrictions to hazard areas must be observed.                                                   |  |
| Hazard areas must always be secured against reactivation before they are accessed (with the personal safety padlock where possible). |  |
| Alcohol and drugs as well as their consumption are prohibited across the entire operation.                                           |  |
| Smoking is only permitted during breaks and in the designated areas.                                                                 |  |

| Food may only be consumed in the designated areas.                                                                                               |                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| Order and cleanliness at workplaces, including construction sites, are a prerequisite for smooth, accident-free operation.                       |                                                                                       |
| Photography, filming as well as the publication of any content on social media relating to our company are only permitted with express approval. |    |
| PERSONAL PROTECTIVE EQUIPMENT (PPE)                                                                                                              |                                                                                       |
| High-visibility clothing must be worn (correctly) across the entire company premises (excluding office areas and the company car park).          |    |
| Additional personal protective equipment (PPE) must be worn in marked areas or for work that requires the use of PPE.                            |                                                                                       |
| Safety boots must be worn outside of marked routes (excluding the direct route from the car park to the social building/office).                 |    |
| INTERNAL TRAFFIC                                                                                                                                 |                                                                                       |
| The 'mandatory slow speed' requirement applies on the company premises. The maximum speed is 10 km/h.                                            |   |
| The use of the marked paths as well as entrances and exits is binding.                                                                           |                                                                                       |
| Maintain visual contact when encountering other road users.                                                                                      |                                                                                       |
| Travelling along on forklifts or other transport vehicles is prohibited!                                                                         |  |
| The load must be secured correctly during transport, even on short routes.                                                                       |                                                                                       |

| Remaining in the swivel range behind a vehicle as well as under or on suspended loads (including loads raised using a forklift) is prohibited.                                                                                                                                                                                          |     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| Vehicles and objects may only be placed or stored in the marked areas (floor markings).                                                                                                                                                                                                                                                 |    |
| USE OF WORK EQUIPMENT                                                                                                                                                                                                                                                                                                                   |                                                                                       |
| Only suitable, safe and inspected work equipment may be used.                                                                                                                                                                                                                                                                           |    |
| Work equipment with safety defects must be removed from use or must be switched off.                                                                                                                                                                                                                                                    |                                                                                       |
| HAZARDOUS SUBSTANCES                                                                                                                                                                                                                                                                                                                    |                                                                                       |
| Only substances that are clearly marked may be used.                                                                                                                                                                                                                                                                                    | <div>SUB-<br/>STANCE<br/>XYZ</div>                                                    |
| Hazardous substances may only be present at the workplace in the amounts required for one day. Solvent containers must be kept closed.                                                                                                                                                                                                  |    |
| Hazardous substances must be stored correctly. An adequate retention capacity must be ensured when storing water-polluting substances.                                                                                                                                                                                                  |                                                                                       |
| In case of a leak, contamination must immediately be absorbed using suitable media.                                                                                                                                                                                                                                                     |                                                                                       |
| FIRE PROTECTION                                                                                                                                                                                                                                                                                                                         |                                                                                       |
| When carrying out hot works (welding, grinding, soldering, angle grinding, etc.), make sure that no combustible materials are in the danger zone. If hot works are carried out outside the workplaces specifically provided for this purpose, written approval must be obtained from the respective department manager (permit F5_132). |  |

| When handling combustible liquids and dusts, ignition sources as well as electrostatic charge must be avoided. Containers must always be kept closed.                                                                |    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Highly flammable or explosive materials may only be present at the workplace in small quantities and only in the containers provided for this purpose.                                                               |                                                                                      |
| ENERGY CONSUMPTION                                                                                                                                                                                                   |                                                                                      |
| Unnecessary energy consumption must be avoided.                                                                                                                                                                      |   |
| Firm and tight screw connections on pneumatic machines must always be ensured. Always be sure to immediately report and rectify leaks on compressed air systems. <b>Compressed air is the most expensive energy!</b> |                                                                                      |
| WASTE                                                                                                                                                                                                                |                                                                                      |
| Waste must be separated in line with the sorting requirements. Unnecessary waste must be avoided.                                                                                                                    |   |
| Combustible waste must be removed from the work areas at least daily at the end of work or when changing shift.                                                                                                      |  |
| INTERNAL TRAFFIC                                                                                                                                                                                                     |                                                                                      |
| Only manually powered load scooters with three rollers are permitted for locomotion.                                                                                                                                 |                                                                                      |
| Only assembly, site and other vehicles for material delivery are allowed to enter the premises, not private vehicles.                                                                                                |                                                                                      |



## GENERAL SAFETY RULES

WELCOME TO  
WAGON AUTOMOTIVE  
BREMEN GMBH

We are pleased to welcome you to our premises and wish you a pleasant and successful stay.

To keep your stay safe, we ask that you familiarise yourself with the information summarised in this flyer. It is intended for you safety and to protect against the specific hazards present in a metalworking company.

Please feel free to get in touch with your point of contact for further information.



Conduct on the premises

All visitors and business partners must register with their host before entering the company premises.

These ‘General safety rules’ and, where applicable, the work regulations will be signed out to you. Please let your host know when leaving the premises.

Photography and filming is only permitted with the express approval of your point of contact.

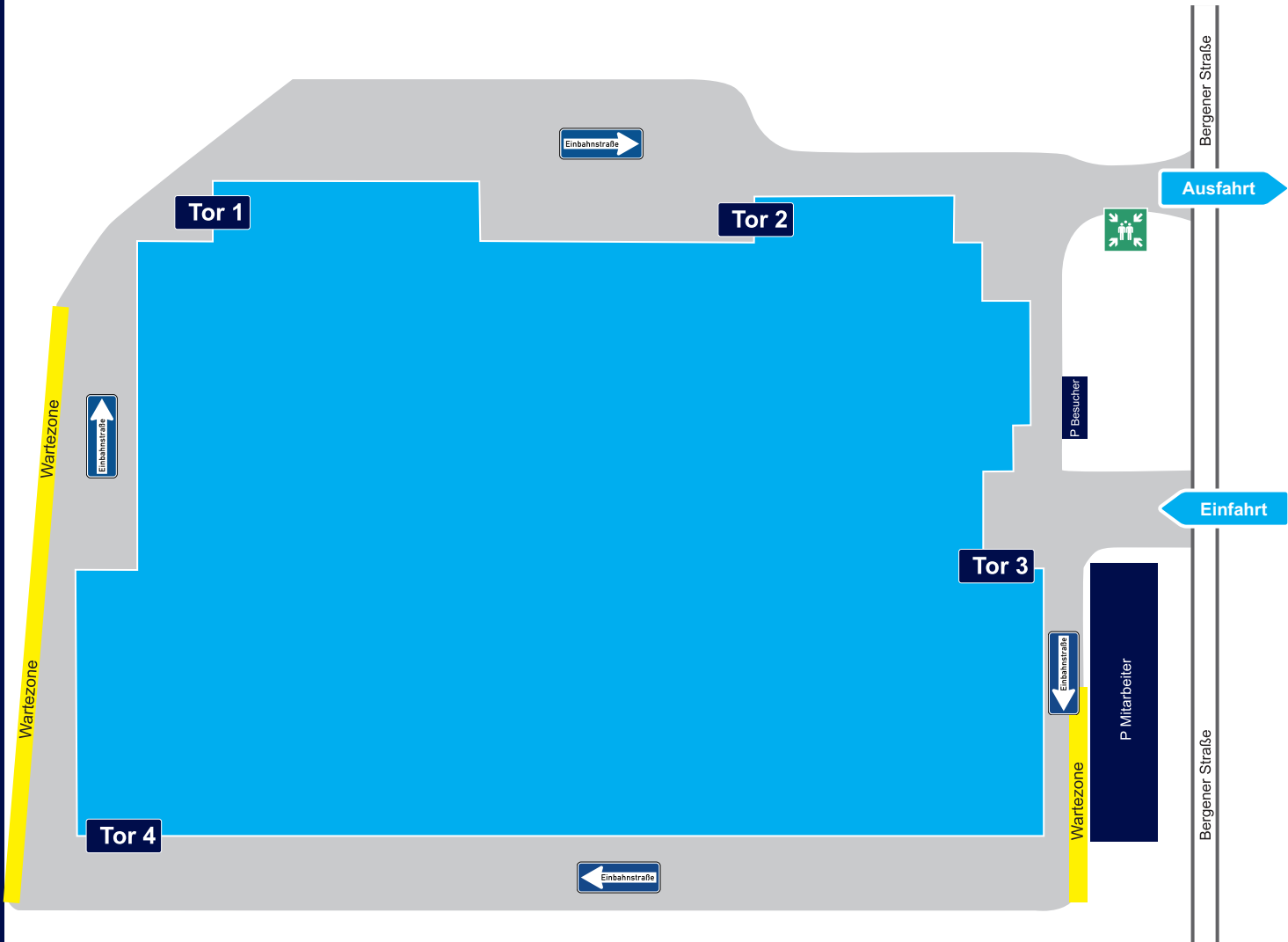
Children must not be brought onto the company premises (this excludes: class tours).

If animals are brought along in lorries, these must never leave the driver's cab.

  
Rolf Gaßner  
CSO

  
Petra Matz  
Team Leader Integrated Management Systems

ORIENTATION ON OUR COMPANY PREMISES



In the event of an alarm, all persons must immediately exit the building using the marked escape routes.

Move directly to the signposted assembly points. After arrival at the assembly point, please report immediately to your point of contact.



Important  
phone  
numbers \*

EMERGENCY PHONE NUMBER 112

SAFETY OFFICER  
Patrick Rodenberg 262

FIRE SAFETY OFFICER  
Patrick Rodenberg 262

INTEGRATED MANAGEMENT  
SYSTEMS  
Petra Matz 443

ENERGY MANAGEMENT OFFICER  
Elias Müller 418

\* for calls with a mobile phone: +49 421 337034- extension

Your point of contact:

|                      |                      |
|----------------------|----------------------|
| Name                 |                      |
| <input type="text"/> |                      |
| Department           | Extension            |
| <input type="text"/> | <input type="text"/> |

WAGON AUTOMOTIVE  
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